

Civil Society for Poverty Reduction

Annual report

January to December 2007

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LIST OF ACRONYMS



CSPR	Civil Society for Poverty Reduction
CSOs	Civil Society Organisations
DFID	Department for International Development
GTZ	German Technical Cooperation
DCA	Dan Church Aid
EU	European Union
FNDP	Fifth National Development Plan
CSO	Central Statistics Office
PRSP	Poverty Reduction Strategy Paper
MDGs	Millennium Development Goals
MTEF	Medium Term Expenditure Framework
MoFNP	Ministry of Finance and National Planning
FNDP	Fifth National Development Plan
HIPC	Highly Indebted Poor Country
RPA	Research and Policy Analysis Programme
IMN	Information Management and Networking
CEA	Civic Engagement and Advocacy
GID	Governance and Institutional Development
PCs	Provincial Coordinators
PO	Programme Officer
PMT	Programme Management Team
PPMT	Provincial Programme Management Team

PRBS	Poverty Reduction Budget Support
QMS	Quality Management System
ODI	Overseas Development Institute
SADC-CNGO	Southern Africa Development Community Council of Non-Governmental Organisations

1.0 Executive Summary

This annual report covers the implementation status of the CSPR programmes and activities planned for January – December 2007. The year 2007 marked the second year of the implementation of the CSPR Strategic Plan for the period 2006 – 2010. Against a backdrop of various political and economic developments in the country the year saw challenging developments with regards to the operating environment for Non Governmental Organizations in Zambia with the introduction by government in Parliament of an NGO Bill that proposed to put in place regulatory mechanisms aimed at regulating NGO operations under a government controlled framework. The year also saw heightened debate for civil society in relation to participation in the National Constitutional Conference.

On the economic front, the Fifth National Development Plan (FNDP) has entered the second year of implementation. The Government in the latter half of 2007 made announcements about the review of mining contracts indicating positive results for Zambia's revenue prospects. CSPR continued to pay particular attention and engage in the various FNDP processes through its various activities.

CSPR has achieved significant progress in terms of planned activities in 2007, in spite of delays in the disbursement of funding. The challenges experienced in the second half of the year related to absorption capacity due to limited time and understaffing at Secretariat which resulted from turnover. In addition the Secretariat operated in an unstable environment arising from governance challenges resulting from some Board Members not legitimizing their status of registration with government.

CSPR activities continue to be implemented through the CSPR Programme Management Teams (PMT) at both National and Provincial (PPMT) levels. These are coordinated by the CSPR Secretariat.

The activities were carried out through the main programmes: Governance and Institutional Development (GID), Research and Policy Analysis (RPA), Civic Engagement and Advocacy (CEA) and Information Management and Networking (IMN).

The **GID Programme** has continued to support the viability of provincial offices by supporting administrative and rental costs. All PPMTs are now equipped with a full time Provincial Coordinator, have a bank account and were able to hold sessions to consolidate their 2007 plans as well as review their programmes. End of year pre planning and joint planning sessions were held to prepare for 2008.

Updating of the membership database was done. The CSPR constitution review was initiated. The former has been an on-going exercise whilst the latter will be presented to the AGM. Due to the governance situation, there were several extraordinary meetings of the Board that culminated in the suspension of some members. The 2007 AGM was postponed to 2008.

CSPR developed an HIV AIDS work place policy that will be implemented in 2008. A draft Board Governance Manual has also been developed. Apart from this, CSPR has been collecting information on the Volunteer Management Strategy from member organisations with the aim of enhancing volunteerism within the Network.

Under the RPA Programme, the major activities conducted include a 2007 Post Budget analysis and a study to establish the extent of alignment of the Medium Term Expenditure Framework (MTEF) to the Fifth National Development Plan (FNDP).

Other studies conducted to offer alternative thinking include assessment of the effectiveness of the Poverty Reduction Budget Support (PRBS) Process; a baseline study for monitoring the FNDP, effects of the waiving of health user fees and a series of seminars on Equity and Development held in collaboration with the Economic Association of Zambia and the World Bank.

Under the **CEA Programme**, the major activities have included provincial Level Economic and Development Literacy Seminars on CSPR's pro-poor advocacy messages held in the five focus provinces.

Skills in advocacy were enhanced and strengthened through a training seminar for CSPR members.

The Network continued to lobby for institutionalised participation through engaging in the debate for a popularly accepted NGO Bill; a study on the status of existing legislation allowing for institutionalised participation for civil society; coordinating civil society participation in the SAG process and high level technical committees including GRZ/Bilateral and multilateral donor discussions; spearheading discussions around initiatives on civil society in the aid effectiveness agenda and the decentralisation process.

The **IMN Programme** undertook a number of activities aimed at contributing to increasing public awareness and understanding of poverty reduction issues and CSPR activities. As major information outlets, the bi-annual newsletters was produced, the resource room and website constantly updated, annual media interaction, press statements and interviews on CSPR issues of concern. In addition to this, the simplified version of the Fifth National Development Plan was launched and disseminated to various organisations.

The Network also improved information management skills through a training workshop; advocacy messages were produced. In keeping with the CSPR tradition of experience sharing and alliance building, the annual Civil Society Day was held, preceded by a march which drew hundreds of participants to remind policy makers and other stakeholder of the need to Stand Up Against Poverty. CSPR was also significantly involved in working with the SADC NGO Council in organising and hosting a regional conference prior to the Heads of State summit held in Lusaka.

Programmes in the five provinces were carried out well with the exception of Eastern Province where a moratorium had been placed on further funding. All the activities in the provinces were centered on the core programs of the Network.

Overall most activities of CSPR went on very well particularly in the IMN programme.



2.0 Introduction

The Civil Society for Poverty Reduction (CSPR) is a membership based civil society anti poverty Network. It draws its membership from non governmental organisations, faith based organisations, community based organisations, the academia, women's groups, human rights activists, trade unions etc, working around the many facets of poverty.

This report presents the work of the Network in the year 2007 and aims to provide an insight to partners and Network Members into the key activities undertaken. The report provides an account of the progress of CSPR activities and outcomes and perceived impacts. The report does not go into specifics around individual activities or events as detailed reports or transcripts are available at the CSPR Secretariat and are listed as means of verification in the annex.

The report is structured as follows; the immediate section 3 is the operating environment, section 4 reports on the programmes of CSPR, Section 5 indicates the alliances and networks the CSPR has worked with, Section 6 points to the challenges faced and lastly the conclusion.

The implementation structure of the CSPR is the three national and five provincial Programme Management Teams (PMTs and PPMTs respectively) composed of various Network Members of approximately 10 to 20 in each team. A Secretariat composed of programme and administration staff is housed at plot 9169 Nanshila Road in Kalundu Lusaka, and coordinates and participates in the Network's activities. The governance of the Network is through the 144 member Network Council (Annual General Meeting) and its mandated representatives – the 10 member Board of Directors. *See Annex.*

CSPR continues to receive commendable support from various cooperating partners that have maintained partnerships with the Network and have supported the Network's activities in 2007, both financially and technically. Among the partners are the Department for International Development (DFID), German Technical Cooperation (GTZ), DED, DIAKONIA, CORDAID, Kepa Zambia, MS-Zambia, Dan Church Aid, Irish Aid, the Royal Netherlands Embassy, Trocaire, European Union and the Norwegian Church Aid.

3.0 Context of CSPR's Programmes

Country Context

The economic situation of the country continued to be vibrant in 2007 with significant activity in the mining sector. However, despite positive macroeconomic indicators, the poverty situation does not seem to change for the better. The government indicated some success in renegotiating mining agreements with various investors. This would have a welcome impact on the government's revenue collection and it is hoped that it would impact positively on service delivery.

In relation to budget execution there appears to be problems in capacity to spend. Towards the end of the year the Ministry of Finance had to withdraw billions of Kwacha held by Ministries in commercial banks should have been spent on various activities which may have had direct poverty reducing impact.

On the social front the UNDP Zambia Human Development Report of 2007 indicates that the country may in fact have slackened in the fight against poverty. Of grave concern are the maternal mortality and child mortality rates. Hunger has been reported in some areas with government responding by sending some relief food to affected areas towards the end of 2007. This situation arose out of the flooding experienced in some parts of the country in the last season, which destroyed crops.

On the political front 2007 was characterised by polarization within civil society over the government's National Constitutional Conference (NCC). Further still the manner in which the NGO Bill was brought to parliament and its controversial contents were another major concern for civil society in Zambia. The immature aspect of opposition party politics showed up over the year, concerning roles of representatives at local government level with the Patriotic Front expelling its members that undertook public functions where the republican President was. This situation seemed to have an impact on the progress on decentralisation with seeming unwillingness of the ruling party to devolve more power and funds.

Organisational Context

CSPR has been very fortunate in 2007 with the introduction of the combined DfID and GTZ fund that has grown tremendously.

The first half-year of 2007 was characterised by major developments in CSPR's partner relations as more cooperating partners sought to exercise more coordinated and harmonised support for the CSPR Strategic Plan. The DFID/GTZ combined financing agreement was concluded and signed. The combined financing agreement is a welcome

initiative for the Network as it seeks to provide streamlined funding modalities in support of the basket funding arrangement in line with harmonised and aligned donor support.

However, the process of concluding the combi- financing arrangements necessitated some delays in GTZ/DFID pledged amount, which constituted about 60% of the total budget for the first half of the year.

This delayed implementation of activities. As at 30th June, only 25% of the planned budget had been received representing 50% of the required funds for the first half of the year. Consequently, expenditure on the planned activities was at 27% by 30th June, representing an expenditure rate of 54% during the first half of the year.

In the second half of 2007 the major challenge arose from the staff turnover. The Executive Director, Programme Manager, Research and Policy Analysis Program Officer, and the Provincial Liaison Officer moved on to various other career opportunities raising challenges for timely programme coordination in the fairly small Secretariat as well as having unsettling effects on remaining staff. In addition, one member of staff who had been out for studies did not return to CSPR. Positively, recruitments have been made and nearly all the positions have been filled. This first ever staff turnover experience has provided valuable lessons and new measures for 2008 to prevent a reoccurrence.

Issues relating to some Board Members' organisations also raised concern and detracted the Board from its normal business in the second half of 2007. As a result, certain initiatives could not be carried out. This situation was addressed in December 2007 heralding a return to normalcy. Again the situation lends itself to learning upon reflection. As a learning organisation, CSPR will to all extents address the root causes of the problems, some of which lie in the guidelines and the constitution.

Despite the challenging circumstances, CSPR remains a highly viable organisation able to carry on the vision as contained in the Strategic Plan and has emerged stronger with a resolve to make the Network more effective at its mandate.

4.0 CSPR Programmes and Activities

CSPR has implemented activities under each of the four programs spelt out in the Strategic Plan. Activities are implemented at national level and in the five focus provinces:-Eastern, Luapula, North-Western, Southern and Western Provinces. Reporting will be according to the four programs in two parts: (A) National level and (B) Provincial Level. Separate comprehensive program and PPMT activity reports are available at Secretariat.

(A) National Level Activities

1.0 Strategic Objective one (1): *By the end of 2010, CSPR will be a motivated member driven Network anchored on strong governance principles and values, with effective programme implementation at all levels.*

Governance and Institutional Development (GID)

The GID Programme aims at enhancing policies and structures of the Network to aid its effective functioning. It provides an internal enabling environment for the performance of the Network. Activities were implemented in line with two operational objectives.

1.1 Operational Objective 1: *"To strengthen coordination and management of the Network at all levels by 2008."*

1.1.3 Conduct an Assessment to determine the expansion of CSPR

Following the various sentiments and calls for the Network to extend and expand its programme activity and presence to other districts and provinces, the 2006 Annual General Meeting tasked Secretariat under the GID Programme to undertake an assessment of the feasibility, nature and extent of CSPR expansion. A concept to explore members' views and input has since been developed. However, soliciting views from members proved to be a slow. This activity has not been carried out, but will be carried over to 2008. It is hoped that this activity will further strengthen the Network.

1.1.4 Develop and Update a Member Profile Database

The membership data base continues to be updated with regards to ensuring that CSPR members have up-to-date requirements for both the CSPR Network and the legal requirements in Zambia. Currently the GID programme is compiling information from member organisation relating to certificates of registration, submission of annual returns, including status of members with regards to signing a Memorandum of Understanding and membership fees contributions to the Network. The database has been designed to include some additional information such as the size of member organisations and the number of employees. So far CSPR has 29 members that have submitted the all required information.

The updating is ongoing. This exercise will further legitimise the strength of the Network in regard to legal standing. It will also assist the Network know its constituency in terms of actual size.

1.1.5 Develop and implement a Membership Development Programme, (including Volunteer Management Strategy)

A consultation process involving members giving their input and views was conducted. However there was a challenge as regards to the extent and rate at which the information could be collected and generalised. Some responses received were categorised as follows;

- Some CSPR activities could be carried out by individual member organisations;
- CSPR could be a link for member organisations to potential donors;
- CSPR should consider sub-granting to members;
- Participation of provincial members in national activities should be enhanced;
- Better information sharing especially on planned activities to enhance participation
- Motivational awards to members that exhibit best practice should be given at the AGM; and
- More needs to be done to enhance ownership of CSPR.

Due to the limited responses it is hoped that further information can be collected in 2008. With this activity implemented, CSPR is sure to nurture a highly skilled and committed membership.

1.1.6 Hold Annual Cooperating Partners Meetings

The Cooperating Partners meeting was held in April. This presented an *opportunity for CSPR to share activities and lessons from the previous year. The forum also explored future direction of the Network* in terms of upcoming activities and strategic focus. Later in the year the Cooperating Partners (CPs) instituted an Advisory Committee. The Committee is a forum meant for information sharing relevant to the work of the Network. These meetings create reassurance amongst funders resulting in continued innovation and financing of the Network plans.

1.1.7 Develop and implement a CSPR Sustainability Scheme

The sustainability fund has been established with the main purpose of *encouraging and developing the Network's capacity to raise financial resources* from other internal and external sources apart from the traditional CPs pool funds. Sources of funds have included membership fees, staff contributions and consultancy fees earned from work done by the Network.

Further explorations are underway as regards the best and quickest way of getting CSPR to its ultimate goal of owning its own office space. The financing modalities of this venture are

yet to be discussed with Cooperating Partners. CSPR hopes to ultimately facilitate the *development of office space* in view of the expansion of the Network.

1.1.8 Explore the possibilities of CSPR acquiring skills in Sub Granting Management Services for its Members

This is dependent on the full implementation of the EU project. Applications are being reviewed and the full implementation carried forward to 2008. The main reason for the delay has been the slow response from members in submitting their applications. Sub-granting management will enhance implementation of pro-poor activities by member organisations.

1.1.9 2008 joint planning for PMT, PPMTs and Secretariat

Pre planning sessions were successfully carried out at PPMT and PMT levels. This was with the exception of Eastern PPMT that refused to carry out the planning sessions because there were no Board Members in attendance. The EPPMT was later asked to plan on general areas of common interest. The absence of Board Members was as a result of the problems experienced which resulted in the cooperating partners indicating that they would not want any expenditure on Board related activities until outstanding issues were resolved.

A joint planning session of Secretariat, PMT and PPMT was held in November 2007. The meeting outlined activities and budgets for 2008.

1.1.10 Continue implementation of the role clarification

This is an ongoing process of supporting and strengthening the PPMTs' capacities to undertake and carry out activities. The office of part-time Provincial Administrative Assistant was upgraded to full time Provincial Coordinator. Administrative support in terms of financial support for their operational costs like rent, communication, transportation and meetings expenses was also provided. In furtherance of this activity CSPR hosted a meeting of PPMT Chairpersons, Provincial Coordinators and Development Workers to discuss and build understanding of their different roles. This was necessitated by new Development Workers that were joining PPMTs in Monze, Mongu, Solwezi and Mansa.

A familiarisation visit of the Executive Director with the Board Chairperson was undertaken to Mongu where she learnt of the issues relating to the PPMT. It is expected that the PPMTs will eventually have in place *strong competences, systems and structures for effective performance*.

1.1.11 Review and disseminate a new corporate Identity for CSPR

The process of collecting further views and input from the members to feed into this concept is ongoing. The branding will create a uniform *identity and perception of CSPR* amongst members, stakeholders and the general public.

1.2 Operational Objective 2: "To strengthen the governance structures, systems and practices of CSPR at all levels by end 2006"

1.2.2 Hold national and Provincial Programme Management Team Meetings

The PMT and PPMT meetings have been taking place as scheduled. These meetings are used to plan and monitor activity implementation. This gives way for effective impact of activities.

1.2.3 Hold biannual programme review meetings

At PPMT level these were held during the mid year visits held in July, while at national level they took place during the August PMT meetings. The Bi annual programme review meetings are aimed at *assessing progress on planned activities and to strategise on the most effective ways of achieving the CSPR annual work plans.*

1.2.1/2.2 Hold quarterly CSPR Board of Directors' Meetings

The Board Meetings have been held as planned. However, more extra ordinary Board Meetings than planned were held to facilitate recruitment of the new Executive Director. Other extra-ordinary meetings were as a result of emerging problems in the Board resulting in suspension of some members from the Board pending a final decision of the AGM. The Board meetings *provided policy direction* for effective implementation of Network activities.

1.2.5 Board and Staff Interface

This was held in the first quarter of the year. It provided for role clarification between the Board and Management.

1.2.6 Develop and implement a Staff Development Programme

A staff development plan has been developed and is subject to implementation based on the various staff capacity needs identified from the annual appraisal process. The Executive Director participated in a short local course on Management and Leadership Development. However, no other staff development took place due to the need to implement activities. The staff development will enhance Secretariat's capacity to coordinate implementation of activities.

1.2.7 Develop a CSPR Secretariat HIV and AIDS workplace policy

All staff members participated in the development of the Policy. Implementation of the policy will commence in 2008. The Policy may also be used as a generic for member

organisations who wish to come up with a workplace policy. The Policy also provides for mainstreaming of HIV and AIDS in CSPR activities. The Policy will mitigate effects of HIV and AIDS on members of staff at the CSPR Secretariat and eventually for the country, through the Network's activities.

1.2.8 CSPR Constitution Review

A proposed draft of the CSPR Constitution was prepared by a legal expert with significant knowledge of civil society operations. The document was sent out to members to review in preparation for the Annual General Meeting. The reviewer took into account submissions made by members during the exercise. The reviewed constitution will further strengthen governance of the Network.

1.2.9 Financial Review of CSPR

A review of the financial systems at CSPR is currently in progress with technical assistance from a Zimbabwean based organisation, KFM. This will address challenges experienced in regard to financial procedures.

1.2.10 Governance Manual

A draft governance manual for the board has been prepared for review and adoption by the Board. This is intended to guide the Board and Management on governance issues and enhance general governance in the organisation.

All activities under GID have taken CSPR a level higher in unified strength and ability to implement activities around pro-poor national development research, advocacy and information flow.

2.0 Strategic Objective two (2): *By the end of 2010 CSPR will have effectively influenced alternative thinking and learning on pro-poor development and poverty eradication processes, through credible research evidence and policy analysis.*

Research and Policy Analysis (RPA)

The RPA programme of CSPR is the evidence generating programme of the Network. It provides the various inputs to the Network's advocacy in the form of policy analysis, research and various assessments. The activities undertaken are reflected under each operational objective.

2.1 Operational Objective 1: "To strengthen the quality of civic input in the formulation and implementation of pro-poor policies and programmes"

2.1.1 Study to assess the impact of waiving of user fees in the health sector

The study was undertaken by Dr. Milimo and a final draft submitted. The study found that the removal of health user fees had to a greater extent increased people's access to government health services and was benefiting both the poor and vulnerable groups such as women, orphans, and people living with HIV/AIDS as well as the non-poor in rural areas. However, this benefit was short lived since people only benefited from the free service when drugs were available at the health centres. Patients were therefore resorting to alternative healthcare such as use of home made herbal remedies and traditional healers. The study noted that availability of drugs had greatly reduced in the health centres due to increased utilisation of the free health facilities, which in turn had negatively impacted on the morale of health staff, reduced quality of health services and community health benefits.

Dissemination of the study will be held in the first part of 2008. The study brings out strong recommendations to be used for advocacy as well as future engagement with Ministry of Health.

2.1.2 Conduct 2007 Post Budget Analysis

The post budget analysis was conducted shortly after presentation to Parliament by the Minister of Finance. The analysis highlighted key civil society concerns with regards to the expenditure and revenue sides of the 2007 budget. The analysis pointed out the continued prioritisation of non poverty reduction expenditures at the expense of key priority areas in the social sectors. Once again the analysis pointed out the continued low levels of capital expenditures in the social sectors. Findings from the analysis were used as a *basis for advocacy* in various fora.

2.1.4 Conduct an analysis of the impact of selected donor conditionalities and donor harmonization

An inventory of donor Conditionalities was conducted. The next phase would be to identify donor conditionalities of interest from the inventory in order to carry out further analysis on alignment, harmonization, ownership and coordination as enshrined in the Joint Assistance Strategy for Zambia (JASZ) and other donor documentation.

CSPR was not able to proceed with the analysis due to low response to the call for bids for consultants to undertake this exercise. CSPR will explore the Aid Effectiveness agenda in

2008 and offer alternatives or make suggestions for strengthening the initiative so as to make it pro-poor.

2.1.5 Conduct baseline study for civil society monitoring of the FNDP

The study was conducted in Lusaka, Eastern, Luapula, North-Western, Western and Southern Provinces following a preparatory meeting to revisit the tools. Altogether, 35 Network Members (an average of six per province) conducted the field work with Dr. Milimo as the lead facilitator. The study was marred by several challenges emanating from inadequate collection of quantitative data in some of the provinces. This process was completed in December. The baseline sets pace for rapid assessments to monitor implementation of the FNDP. The information collected and analysed will provide great *evidence for advocacy* in the CSPR Network.



2.1.6 Alignment of the MTEF to the FNDP

The study sought to analyse the extent to which the FNDP was being operationalised using the MTEF and to identify key recommendations and alternatives to issues if any gaps existed. It was found that, generally the two documents are to a large extent aligned. For example, the macroeconomic indicators in both documents are similar.

2.2 Operational Objective 2: "To enhance the capacity of Network Members to engage in pro-poor research and policy analysis by 2008"

2.2.1 Conduct training in research skills

The training was conducted for a total of 30 members from the PMT and PPMT. The participants comprised of 20 from the provinces and 10 from the national level. Of these, 16 were female.

The trained members participated in research activities for the Network starting with the baseline. This will ensure quality research output.

2.3 Other Activities undertaken within the Research and Policy Analysis Programme:

2.3.1 Equity and development seminars

CSPR partnered with the Economics Association of Zambia to organise a series of seminars on Equity and Development. Two were specifically organised by CSPR including one exploring issues of social assets and Equity "How to design and finance social programmes

to improve Equity". The seminars were sponsored by the World Bank. The seminars were very well attended and generated public scrutiny of equity in development issues.

2.3.3 Study to assess the effectiveness of the Poverty Reduction Budget Support (PRBS) Process and entry points for Civil Society

The study was conducted successfully and the report was printed and is being circulated to civil society and other stakeholders. This study was undertaken with support from the European Union. The report outlines an in-depth analysis and identifies some *entry points for civil society organisations with regards to the shift towards PRBS*. The report was found useful especially during the Zambian civil society meeting on Paris Declaration and the SADC – CNGO Civil society Forum.

2.3.4 Training for Members of Parliament in the use of Community Score Cards and Citizens Report Cards as public monitoring tools

At the request of the Clerk of the National Assembly, RPA PMT members trained Members of Parliament in social services accountability using Community Score Cards and Citizens Report Cards after which a field study was conducted in Chiawa specifically looking at the Food Security Pack. This activity was financed by Parliament.

This activity improved relations with Parliament as well as to *improve CSPR members' social accountability skills* as they also took part in the actual field work, analysis and report writing. Activities implemented under this program give solid credible evidence and provide alternative thinking around national pro-poor development plans and policies.

3.0 Strategic Objective three (3): *By end 2010; CSPR will have achieved effective civic engagement in pro-poor development and poverty eradication processes at local, national and international levels.*

Civic Engagement and Advocacy

The CEA is the 'influence' programme of the Network as it facilitates civil society's direct engagement with processes that impact on poor people's lives such as those aimed at planning and priority setting, resource allocations and disbursements and raising concerns mainly based on evidenced produced from the Research and Policy Analysis program.

The CEA activities are presented under two operational objectives:

3.1 Operational Objectives 1: *"To enhance civic engagement in pro-poor development processes at local, national and international levels."*

3.1.1 Conduct Provincial Level Economic and Development Literacy on CSPR's Pro-poor advocacy messages

Two day economic literacy seminars were conducted in each of the 5 Provincial Programme Management Teams (PPMTs) of CSPR in May, 2007. The seminars focused on the key CSPR advocacy messages, specifically issues around decentralisation as the core theme. The seminars were aimed *at increasing the knowledge and capacities of the Provincial Programme Management Teams to engage in advancing the Network's advocacy agenda at local levels.* An average of 15 CSPR member organisations took part in each of the 5 provinces. The total number of participants was around 75 members. In addition, elected officials such as councilors and MPs were invited both as resource persons and participants to the seminar discussions.

The seminars provided an opportunity for local civil society to identify and explore entry points for future engagement with local policy makers in order to influence local policy processes, especially with regards to the decentralisation process at local level.

3.1.2 Conduct national and provincial level training in advocacy skills for CSPR members

An advocacy skills training session was conducted for 15 PPMT and 10 Lusaka based member organisations. Resource input for this training was drawn from civil society organisations with experiences in undertaking advocacy work in various national development issues and media practitioners. Participants also presented individual case studies highlighting examples of advocacy work in their own areas of work.

Members' skills have been enhanced and utilised both for the benefit of the Network and member organisations. This will ensure desired influence in local development policy processes.

3.1.3 Advocate for the adoption of a popularly accepted NGO Bill that provides for a conducive environment for civil society operations in Zambia

CSPR's involvement in the NGO Bill process involved participation in the Civil Society NGO Bill Technical Committee composed of the major Networks and umbrella organisations which have the mandate to represent civil society views and opinions on the process.

This included support to the Technical Committee (TC) through the Zambia Council for Social Development (ZCSD); a joint statement with NGOCC and ZCSD to highlight civil society position.

In addition, a conference for civil society representatives from across the country to deliberate on the NGO Bill was held in November. This *contributed towards widening participation in the NGO Bill process*. A joint submission was made thereafter to the Minister of Justice. In December, a joint submission on the NGO Bill was presented by the NGO Bill Technical Committee to the Ministry of Justice.

The main challenges faced in the NGO Bill campaign was the limited time frame that civil society was given by government to carry out consultations amongst themselves and to come up with alternative proposals which could be tabled before Parliament. In most cases civil society was kept in the dark about when the Bill would come up for debate in Parliament which hindered timely response to issues arising.

It is expected that CSPR's involvement and contribution to the NGO Bill debate will contribute towards the shaping of an NGO Bill that enables rather than hinders civil society participation in issues of national development and poverty reduction.

3.1.4: Facilitate CSPR's participation in regional and international activities and programmes related to Poverty, Debt, Aid, i.e. Eurodad, World Bank, etc

CSPR participated in the 2007 Eurodad Annual Conference in Oslo in October whose theme was "Limiting the roles of the World Bank and IMF: Towards alternative Institutions." The conference explored possibilities of reform within the multilateral institutions, setting up of new ones and how European Governments and civil society could collaborate more within the International Financial Institutions and in advancing new approaches. In addition, CSPR participated in the World Bank Spring Meetings held in the United States of America. The workshops *strengthened the ability of Civil Society in the North and South to continue pushing for an improvement in policies and institutional architecture of the current development finance.*

3.1.5: Facilitate effective engagement of CSOs in multilateral and bilateral donor discussions

CSPR partnered with different stakeholders in facilitating engagement in donor discussions, specifically through engagement in aid effectiveness and the Paris Declaration discussions. This included:

- CSPR facilitated the participation of at least 10 members in the PRBS review process held in June at the Joint GRZ/Donor review of the PRBS.
- Also, CSPR was invited to participate at an OECD/DAC civil society working group meeting in Dublin in April on monitoring progress of the Paris Declaration on aid effectiveness agenda. The meeting offered an opportunity for CSPR to share civil society perspective on status of harmonisation practices among donors in Zambia including how civil society can contribute to the aid

effectiveness debate and particularly the JASZ process. CSPR was invited to be a discussant on a panel that included the Ministry of Finance officers and civil society from Tanzania and Zambia.

- In addition, CSPR partnered with the Ministry of Finance and National Planning in organising a two day national consultative workshop on Civil Society and Aid Effectiveness in September. A total of 95 participants attended the workshop of which 34 were female and 61 male.
- A four (4) day regional multi-stakeholder meeting was held in collaboration with AFRODAD and Ministry of Finance in October as a follow up to the National Consultation on Civil Society and Aid Effectiveness. The workshop was one of the five regional consultations that were being held in different regions around the world in preparation for the High Level Forum in Accra in 2008 to *identify cases of good practice*. The meeting drew participants from the Eastern and Southern African regions, which comprised of representatives of civil society organisations and governments. The participants to the workshop comprised of 35 women and 74 men bringing the total number of participants to 109.

These consultations were absolutely necessary as they were aimed at *promoting dialogue among various stakeholders on how to make aid more effective in Zambia*. The discussions will culminate in a *common position* in reviewing the Paris Declaration.

The aid effectiveness agenda will *effectively influence and contribute to the country's success of the FNDP implementation plan*.

3.1.7 Participate in various fora on decentralisation raising CSPR's advocacy messages

CSPR has entered into dialogue with the Decentralisation Secretariat (DS) to explore areas of partnership and to look into how CSPR can *support awareness and advocacy activities*.

On 3rd and 4th December, 2007, CSPR hosted a national workshop with the support of Inwent to enlighten civil society on experiences from local authorities in terms of decentralisation of power. The workshop, under the theme "*Institutionalisation of Civil Society participation informal development structures at sub-national level*" was attended by council planners, District Commissioners and councilors from Lusaka, the five PPMTs and the Decentralisation Secretariat. The main aim of the meeting was to inform members on the significance and progress of decentralisation in Zambia and to identify areas of civil society's involvement and advocacy. The meeting was officially opened by the Minister of Local Government who expressed happiness that civil society had taken the initiative to identify areas of engagement in the decentralisation process. About sixty people attended the meeting. This included three members of each PPMT and national level members of CSPR.

This is to enable CSPR's members to *engage and identify local issues of debate around the decentralisation process in light of the FNDP.*

3.2 Operational Objective 2: "To advocate for policy and institutional frameworks that enhance development locally and internationally"

3.2.1 Lobby different stakeholders on the institutionalised civil society participation

CSPR presented advocacy issues from the post budget analysis at a joint forum in February with CCJDP, now Caritas Zambia. In the first half of the year CSPR undertook a study to look at existing status of legislation that allows for institutionalised participation for civil society. The study presented *options for lobbying work available to civil society*. The study is summarised into a report entitled '*Institutionalisation of civil society participation: Issues and Options*'.

Other areas in which the Network continues to lobby for institutionalised participation include the national budget process, the SAG process and high level technical committees including GRZ/Bilateral and multilateral donor discussions. This will give CSPR a chance to influence policy for pro-poor national development.

3.2.2 Hold round table meeting with CSPR MPs committee

This activity has not taken place as efforts to get an appointment with the targeted Members of Parliament proved futile.

3.2.3 Facilitate thematic and provincial group activities for monitoring and policy dialogue around poverty reduction budget support and the FNDP

This activity was implemented under the EU funding. Secretariat issued a call for proposals to all CSPR members at both National and Provincial Levels in September with a set of guidelines for writing the proposals.

As such 21 proposals were received covering a range of thematic areas such as agriculture, education, macroeconomics, governance and social protection. From this CSPR has learnt that there is need for enhanced capacity within its members on issues concerning Poverty Reduction Budget Support. Short listing and implementation of activities have been moved to 2008.

It is expected that there will be *a coordinated and thus more effective civil society contribution to the performance of the FNDP programmes in the PRBS.*

All activities implemented under Strategic Objective three have contributed towards CSPR's effective civic engagement in pro-poor development and poverty eradication processes

at local, national and international levels. As a result, civil society will have influenced policy to the benefit of the poor, leading to poverty reduction.

4.0 Strategic objective four (4): *By the end of 2010, CSPR will have developed and popularised information, and technical resources on pro-poor development and poverty eradication, which will form the basis for interaction, engagement and alliance building with civil society, the general public, government, cooperating partners and other stakeholders locally and internationally.*

The Information Management and Networking (IMN) Program

The Information Management and Networking (IMN) Program plays a pivotal role in ensuring that CSPR's messages go out to the intended targets in a suitable manner. This results in increased understanding and awareness of pro-poor development issues and significantly contributes to ownership of development and mobilising for advocacy.

The IMN strategic objective is approached from two operational objectives: one aimed at information dissemination, while the other aims at creating opportunities for strengthening networking through information sharing, experience and best practices sharing and alliance building.

4.1 Operational Objective One: *"To increase public awareness and understanding of poverty eradication issues and CSPR activities."* In order to achieve this objective, the following activities have been implemented:

4.1.1 Hold National Dissemination Forum for the Popularised FNDP

The FNDP was simplified into a book entitled "An Easy Look at the Fifth National Development Plan for Zambia". The simplification was a carry over from 2006 activities.

It was first presented on Wednesday, 17th October, 2007 during the Civil Society Day. On Thursday, 6th December, a dissemination launch was held at Mulungushi International Conference Center at which all Network Members and other stakeholders were invited. Thirty seven people attended the launch, of which 19 were women. Altogether, one thousand five hundred (1, 500) copies of the booklet have been printed. Most of them have been distributed to network member organisations with presence in districts.

The simplification and dissemination of material on national development brought out *the essence of the importance of information flow if a sense of ownership is to be cultivated in citizens around issues of national development.*

The simplification of the FNDP into a booklet was delayed by the consultants. This delay in consultancy had a negative impact as it delayed the launch which was initially planned for the second quarter. There is need to abate this in future by strengthening penalties for delays in contracts.

4.1.2 Information Outlets

4.1.2.1 Compile, Publish and Disseminate Bi-Annual Newsletter

In May 2007, one thousand, five hundred copies (1, 500) were published and distributed to civil society, government, donors and members of the public. The issue was under the theme " *The link Between HIV/AIDS and Poverty – A young person's perspective*". The May edition carried articles on the murals drawn by pupils from some Secondary schools and their understanding on how HIV/AIDS is linked to poverty, CSPR Post Budget statement, the 2006 World Bank Annual meetings and the vulture fund among others. The next Newsletter was published in September, 2007 under the theme " *Good Governance for National Development*". Major articles in this issue included the African Peer Review Mechanism, comments on the G8 summit that took place in July as well as introduction of new staff and announcement of outgoing staff.

The newsletter has *contributed towards raising awareness on pro-poor national development issues* and the work of the members around poverty reduction. Recipients have expressed satisfaction at the content of the newsletter, especially the in-depth articles that explain the various issues around poverty reduction. Concerns have been raised over the amount of coverage attributed to the provinces. This is a challenge in the sense that the PPMTs themselves do not submit articles when requested to. There are plans to review and improve the outlook of the newsletter in the coming year.

4.1.2.2 Update, Host and Maintenance CSPR Website

Updating of the website is an on-going activity. So far all material produced by CSPR including the post budget statement, newsletters and other reports have been uploaded on the website. By 10th December, 2007, the number of hits had gone up to 8283, indicating an increase of 1457 visitors to the website since 5th June. As at June, the website recorded 6826 visitors. Specifically, the number of visitors between 31st March and 5th June was 1054. That is an average of 351 hits per month.

The website has proved to be a *useful information outlet*, especially at international level from whence several queries have been sent to CSPR on more information and documents emanating from information derived from the website. There is however need to upgrade the amount of space on the website due to the large documents being uploaded thereon.

4.1.2.3 Maintain CSPR Resource Room

The maintenance of the resource room is also an ongoing activity. More books have been acquired, bringing the number of documents to 1,476. Acquired documents include the Fifth National Development Plan for Zambia, the Vision 2030, including the translated versions of the two documents, the 2007 Yellow Book and the simplified version of the FNDP.

The resource room has thirty nine (39) categories of documents and is subscribed to fourteen institutions including the World Bank, Development Zambia, Central Statistics Office; Government printers; CIDSE, Women for Change, One World, ZARD and Ministry of Finance. It is also undergoing stock taking to determine the number of documents in the resource room and those that are missing. An update of extracts from the documents is also being undertaken. Interns from UNZA are assisting in the resource room. An average of

twelve people per week visits the resource room. The resource room *provides a one stop for readily available poverty related information.*

Missing documents pose a major challenge as they are hard to trace. Even though there is provision for signing in and out for those that borrow books under special circumstances, these rules are often not followed. To this effect, the PMT has suggested that the resource room shelves should be installed with lockable glass doors in the short run and in the long run, electronic sensors should be installed to detect anyone walking out with the documents. It has also been recognised that having only one computer in the resource room has restricted the use of internet to search for poverty related material for the users.

4.1.3 Undertake Media Activities

4.1.3.1 Issue Regular Press Statement

Press statements were released: The first one was a reaction to the launch of the FNDP on 17th January 2007. It was covered in the Post newspaper, Zambia Daily Mail Radio, QFM, 5FM and radio Phoenix on 18th January. The other was the post 2007 national budget statement released on 17th February, 2007. This was covered on radio Phoenix, ZNBC, Post Newspaper and QFM. CSPR was also part of the technical team that put together and presented the communiqué from the resolutions from the SADC-CNGO Civil Society Forum on 16th August. In addition, a joint press statement was released on the *NGO Bill*. The statement was released in collaboration with the Non-Governmental Organisations Coordinating Council (NGOCC) and Zambia Council for Social Development (ZCSD).

4.1.3.2 Interviews with Media on emerging pro-poor development issues

Random media interviews have been conducted with the different media organisations on *provide the network's views on issues ranging* from thoughts around youth and poverty reduction on youth day, the FNDP, the budget process, Millennium Development Goals (MDGs), the NGO Bill, the inflation rates and impact on the poor, and how the country is fairing on poverty reduction. These were conducted by the Post Newspaper, Zambia Daily Mail, ZNBC, Radio Phoenix and Muvi TV. In addition to these, interviews were also conducted with various members of staff around events such as the SADC -CNGO, the Decentralisation workshop, Launch of FNDP and Social Protection Workshops. Fifteen random interviews have been recorded so far.

The challenge is that some random interviews are not recorded in the media log book, especially those with members and those conducted during events. It is thus difficult to keep proper track of such interviews.

4.1.3.3 Hold Annual Press Conference on pro-poor development issues

CSPR co-facilitated a press conference to disseminate the communiqué immediately after the SADC-CNGO meeting on Thursday 16th August at Cresta Golf-view Hotel. The press conference included representatives from all national media houses as well as international journalists who were in the country to cover SADC events.

4.1.3.4 Develop and Broadcast Two Radio Programs

A series of programs were aired on ZNBC Radio Two. It was carried over into this year due to the delay in launching the FNDP which was finally done on 16th January. The programme was broadcast every Sunday from 11:00hrs to 12:00hrs.

Two of the programs featured the Permanent Secretary in the National Planning and Economic Management Division of the Ministry of Finance, Mr. James Mulungushi. Another featured Members of Parliament from the three major parties in parliament and looked at both the role of parliament and political parties in the FNDP. An average of ten people phoned in to each programme. Airing radio programs is in the spirit of raising awareness as well as enhancing civic participation and holding the different stakeholders accountable in national development processes.

It was a challenge to hold some programmes as scheduled due to change of programming with ZNBC and sometimes non-availability of discussants at the scheduled times.

In addition to the series, a radio program was aired on UNZA radio to explain the significance of the Civil Society Day. The program was on Tuesday, 16th October. Another program was aired on Wednesday, 5th December to discuss the significance of raising awareness in national development. The program among other things *informed the public about the simplified FNDP book.*

CSPR also sponsored radio programme discussions on the NGO Bill in Mkushi, Kabwe, Chipata and Mongu in September. These programmes were aimed at raising awareness and sensitising the general public on the NGO Bill. The main discussions centered around what the bill was about, civil society concerns and how the public could participate in the process. It was hoped these programmes would result in *improved understanding of the NGO Bill and its relevance to national development* by the general public as well as increased interest to participate in process and engagement in dialogue around the same.

4.1.3.5 Air Two Television Programs

The documentary "Making a PACT" towards national development was re-aired to re-emphasise the need to allow for effective participation of civil society in national development issues. CSPR also produced and aired a mini documentary on ZNBC Television. The aim of the programs was to *raise increase awareness of CSPR activities and views on matters of national development.*

4.1.3.6 Write and Publish Feature Articles for Print Media on Pro-Poor Development Issues

Feature articles were written on the status of Millennium Development Goals (MDGs) in Zambia. These feature articles were written by various network members who related the MDGs to their areas of focus. The aim was to *offer in-depth knowledge on issues relating to pro-poor national development.*

These features were packaged into a newspaper supplement which was circulated nationwide in the Post news paper of Thursday, 18th October, 2007. This supplement was published in commemoration of the Civil Society Day and the international day to Stand Up Against Poverty which fell on 17th October. Altogether, 80, 000 copies were circulated. The activity was supplemented by the *newsletter budget line*.

4.1.3.7 Hold Annual Media Interaction

The meeting with the media was conducted on 26th March, 2007. Fifteen media representatives attended the meeting. In response to past recommendations from the media organisations, the lunch time meeting was followed by a field visit to Mahopo, a village settlement in the outskirts of Lusaka about 5 kilometers away from Chilenje township.

This visit steered a lot of *interest from the media who expressed satisfaction at the fact that they had direct contact from the community* who were able to tell them their social needs. The visit culminated into wide media coverage from Muvi TV (26th March), Zambia Daily Mail (28th March), Post newspaper (28th March), Radio Phoenix main News and Community News (27th March), QFM (28th March), The Monitor (30th March), The Post feature article (1st April, 2007), the Zambia Daily Mail feature article (2nd April) and a letter to the editor in the Post of 3rd April, 2007, among others.

The need to involve journalists from community media from outside Lusaka has been highly emphasised. Also, there are intentions to have similar media interaction meetings in the five PPMTs.



4.1.4 Develop Advocacy Material on Pro-poor Development

4.1.4.1 Package advocacy material



Three murals depicting issues around poverty reduction have been painted on the wall opposite Parliament Road. The Murals pose the following questions to the MPs, Donors and Government: *Who do you represent? Donor Conditionalities; pro-poor? Decentralisation a Must for National Development*, respectively. The murals were produced in collaboration with an Irish NGO called 80:20. A resource explaining the different murals will be produced and distributed to the targeted stakeholders and to the general public. This is meant to ensure that

the symbols used in the murals are understood and easily interpreted.

In addition advocacy material such as the "People Centered Planning and Budgeting – Key Pro-Poor National Development" posters were reprinted for distribution during the civil society day and PPMT activities. T-Shirts (750) with the message 'Kick out Poverty – Achieve Millennium Development Goals for National Development' were also printed for the 2007 Civil Society Day. Three hundred T-shirts were distributed during the national Civil Society Day, fifty (50) sent to each province and the rest sent to cooperating partners, honorary members and some government stakeholders.



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Production of this advocacy material has greatly *contributed to raising the profile of CSPR advocacy focused work* and thus has been used by members of other civil society organisations such as Anti Voter Apathy Project (AVAP), Non- Governmental Organisations Coordinating Council (NGOCC), Jesuit Center for Theological Reflect (JCTR) who usually tap on the IEC material to distribute in the course of their work. In addition to this, the Library of congress has identified CSPR as a good source of packaged material and periodically visits the Secretariat to collect latest material produced by the network. High demand for advocacy material among Network Members, especially the PPMTs resulted in over expenditure in this activity.

4.1.4.2 Publish the policy brief on the post budget analysis

Two thousand copies of the post budget statement were published which were sent to the provinces (200 each) for distribution whilst the rest (1, 000) were distributed to national level members, government, donors and other stakeholders at various meetings. The pre-budget brief is still being awaited from the RPA program.

4.1.4.3 Produce CSPR Publicity Material

In addition to advocacy material, publicity material on CSPR programs and activities have also been produced. These include the organisation brochure, the program brochures and the brochure publicising the resource room. These greatly assist in giving general information on the Network.

4.1.5 Facilitate Outreach Programs to Tertiary Institutions

On Friday, 18th May, 2007 the IMN Program Officer gave a talk to a group of 20 students from Arakan, Matero Girls, Matero Boys and Kabulonga Boys Secondary Schools on MDGs and how they relate to poverty and national strategies. This was done in conjunction with 80:20, in order to prepare the students to make a presentation to MPs Committees on Education, Health and Governance. The meetings with parliament proved a success. The host school, Arakan Basic School called upon CSPR to hold similar discussions with students

especially in issues of civic duties and rights.



Another meeting was held at Evelyn Hone College on Tuesday, 2nd October, 2007. The program was held under the theme " *The Role of the Student in National Development*", with a particular focus on the FNDP. The meeting among other things gave an overview of the contents of the FNDP and was characterised by a discussion on what the students felt was their role in the plan.

The meeting *enlightened the students on the contents of the FNDP*. At the beginning of the meeting, only three out of the thirty five – 15 female and 20 male - students present said they had heard about the FNDP.

During the discussions, students expressed delight that the knowledge imparted on them especially that they were encouraged to spread the knowledge to fellow students. Also, students committed to *use the FNDP as a basis to enter into dialogue with their administration and Government on the promises outlined in the FNDP chapter on tertiary education*. They requested that CSPR should consider the possibility of donating such important documents to tertiary school libraries in order to ensure access.

Operational Objective One Outcome: *As expected, all activities under operational objective one have contributed towards increasing awareness and understanding on pro-poor national development issues and poverty reduction, as well as raising the profile of CSPR and its activities. It is expected that this will in turn mobilise for advocacy on national development from all walks of life.*

4.2 Operational Objective Two: *To improve information flow on CSPR programs and activities among network members and relevant stakeholders.* In line with achieving this operational objective, activities have been implemented in 2007 as follows.

4.2.1 Update Mailing List

The Network membership list has been updated up to the latest members as approved by the Board of Directors.

As a result, *all network members are able to receive information on CSPR's activities, programs and other updates concerning the membership*. This has enhanced a sense of belonging to the network and increased contributing to and participation in activities.

4.2.2 Use Available Structures for Wider Dissemination of Information of CSPR Program

During 2007, CSPR was able to disseminate information to network members and other stakeholders more effectively. This is as a result of constantly updating directories of members, donors, media organisations as well as utilising network member organisations to

disseminate the information. The internet and hand deliveries have been highly utilised to this end. This will *ensure that the structures are better informed about CSPR's programs and activities and thus members tend to feel more involved.*

It has however been a challenge to know how effective this information dissemination has been without a proper feedback mechanism. To this effect, the Program Management Team has agreed to conduct a survey to ascertain use and effectiveness of CSPR information which will include coming up with a feedback mechanism. This has been planned for 2008.

4.2.3 Conduct Capacity Building Training Workshop on Effective Information Management and Networking

The training was conducted from 28th to 30th March, 2007. Altogether, fifteen members were trained, five from the national IMN PMT and ten (10) from the provinces. Nine of the trainees were female and six men. The training included components on how to know information needs of the target groups and how best to achieve effective dissemination of information to all target groups at minimal costs. The workshop also looked at effective communication for a network organisation.

The training has *considerably improved information flow, especially at provincial level.* This can be seen from the number of articles that were submitted for the September issue of the Newsletter.

However, those trained felt that some topics in the training such as that of networking skills were not adequately tackled during the training. This could be because the identified trainers were more specialised in hard core media work. It has been proposed that a more comprehensive Training of Trainers course be held and should be facilitated by professionals in the NGO world for topics such as communication for Networks.

4.2.4 Hold National Civil Society Day

The CSPR has been hosting the Civil Society Day since 2004. The fourth civil Society day was held on Wednesday, 17th October, 2007 at the UNZA Grounds. This year's event was held in commemoration of the world day to Stand up Against Poverty which is internationally spearheaded by the Global Call for Action against Poverty (GCAP) under the overall theme: "Stand Up and Speak Out against Poverty".

The theme for the Civil Society Day was thus: "*Kick out Poverty: Meet all MDGs for National Development.*" This was preceded by a walk which started from Arcades Shopping Mall up to the UNZA Grounds along the Great East Road, where organisations displayed evidence of their work around poverty reduction.

The Civil Society Day *provided a platform for interaction amongst civil society organisations and information to government, donors and the general public,* who had a chance to know more about what other organisations are doing. Consequently, this opened way for improved knowledge and networking amongst likeminded organisations.

4.2.5 Host Regional Experience Sharing Workshop on Civil Society Participation in Emerging Development Plans

CSPR partnered with the Southern Africa Development Community Council of NGOs (SADC-CNGO) and Zambia Council for Social Development to host the third SADC Civil Society Forum from 13th to 15th August. Issues raised from the forum fed into issues discussed at the SADC Heads of State Summit held on 17th August, 2007.

CSPR shared practices on effective civil society participation in national development processes, with specific emphasis on the budgeting process based on previous experience and a study conducted under the Research and Policy Analysis Program.

A *communiqué* was issued to the Heads of State Summit on issues arising from the civil society forum on 15th August. This was done through a *press conference*. In addition the communiqué was delivered to the Heads of State through the SADC-CNGO Secretariat.

Three hundred and three (303) representatives of Civil Society from all over Africa and outside attended the meeting. One hundred and thirty (130) of these representatives were women while one hundred and seventy three (173) men.

Apart from logistical arrangements, CSPR facilitated the participation of 15 delegates from different African countries, specifically those implementing some form of PRSP like Zambia. Participation of network members from both Lusaka and the five PPMTs was also supported by CSPR. The meeting provided a *platform for sharing of experiences and best practices in development issues*. It was also a good opportunity to enhance networking amongst like minded organisations from different parts of the world.

In an evaluation meeting, the SADC-CNGO Secretary General noted that this was the most successful and well organised Civil Society Forum held in the three years. He noted that there was more participation and media coverage, including international media that were at hand to interview participants on the various issues. An Advisory Task Force including CSPR was thereafter formed to help organise future civil society forums. The Civil Society Fora are held alongside the SADC Heads of State Summits annually.

Operational Objective Two Outcomes: *The activities under operational objective 2 have improved information flow on CSPR among network members and relevant stakeholders. This will contribute towards improved unity and mobilisation for advocacy around pro-poor national and international development issues.*

The IMN PMT has fared very well in the last year. As can be seen, almost all activities have been implemented as planned with the exception of one outreach program which had been planned for Copperbelt. This could not be conducted due to untimely closure of the institution but has been scheduled to take place in the first quarter of 2008. However, most of the activities could not be done early enough in the year due to lack of timely funding.



The program has also been instrumental to the increasing visibility of the network. With the implementation of these activities, it can be said for certain that CSPR is on track to enhance interaction, engagement and alliance building with civil society, the general public, government, cooperating partners and other stakeholders locally and internationally.

(B) Provincial Activities

This part of the report highlights the activities which were implemented from 1st January to 31st December 2007 by Northwestern, Luapula, Western, Southern and Eastern Provincial Programme Management Teams. It also gives recommendations for enhancing operations. Comprehensive annual reports for each province are available at the Secretariat. As in the national level report, the activities are implemented within the core programme areas. The five PPMTs have a total number of 108 members.

A number of activities were implemented. Under ***Governance and Institutional Development***, 29 Bi monthly Programme Management meetings were held. In addition, some extra meetings were held to iron out some administrative issues. 15 Full PPMT meetings were held. The Bi annual Review meeting and the Annual PPMT meetings were held. Updating of Provincial Member Profile Data Base continues.

Under the ***Research and Policy Analysis***, mini assessments were carried out in all the PPMTs. These were: Tourism Potential and the effectiveness of the Tourism Development Credit Facility by LPPMT, effects of the FNDP's agriculture marketing policies (cotton and tobacco) on small scale farmers by EPPMT, the effect of mining on local communities by NWPPMT, Cattle restocking exercise by SPPMT and the effect of tourism in Liuwa National Park on local people by WPPMT. The EPPMT report brought a lot of controversy that led to the suspension of 4 PPMT members.

Under ***Civic Engagement and Advocacy***, three members of the CEA task force in each province were trained in advocacy and lobbying skills. In addition, economic seminars were conducted on the issue of decentralisation and CSPR advocacy messages. Village Headmen and fishermen were lobbied on the importance of observing the fish ban in Luapula Province.

Under ***Information Management and Networking***, the PPMTs carried out a number of activities. In addition, three people from each PPMT were trained in Information Management and Networking.

There were some challenges experienced during the year. All the PPMTs reported that the administrative funds were inadequate and communication was not as easy as they had wished.

Membership

- Luapula has 21 members
- Eastern has 21
- Southern has 20
- Western has 22
- North-western has 24

3.0 Activities implemented to date

The table below gives a summary of the planned activities and their status in terms of implementation.

Table 2: Summary of Planned Activities and the implementation status

LPPMT

Programme	No. Planned Activities	No. Achieved	In Progress	Partly achieved	Not achieved	Achieved %
GID	7	6	1	0	0	85
RPA	5	4	0	0	1	80
CEA	4	2	0	0	2	50
IMN	8	4	2	1	1	50
Total	24	16	2	2	4	66.7

WPPMT

Programme	No. Planned Activities	No. Achieved	In Progress	Partly achieved	Not achieved	Achieved %
GID	7	7	0	0	0	100
RPA	3	3	0	0	0	100
CEA	4	2	1	0	1	50

IMN	12	11	0	0	1	92
Total	26	23	1	0	2	85.5

SPPMT

Programme	No. Planned Activities	No. Achieved	In Progress	Partly achieved	Not achieved	Achieved %
GID	7	6	0	0	0	86
RPA	2	2	0	0	0	100
CEA	3	3	0	0	0	100
IMN	8	4	2	1	1	50
Total	20	15	2	1	1	

NWPPMT

Programme	No. Planned Activities	No. Achieved	In Progress	Partly achieved	Not achieved	Achieved %
GID	7	6	1	0	0	85
RPA	3	1	0	0	2	33
CEA	3	2	0	0	1	67
IMN	7	4	3	0	3	57
Total	20	13	4	0	7	60.5

EPPMT

Programme	No. Planned	No.	In	Partly	Not	Achieved

	Activities	Achieved	Progress	achieved	achieved	%
GID	8	7	0	0	1	88
RPA	3	1	0	0	2	33
CEA	6	2	0	0	4	33
IMN	10	2	0	0	8	20
Total	24	16	2	2	4	43.5

4.0 Governance and Institutional Development

Operational Objective 1: To strengthen coordination and management of the network at all levels by 2007.

4.1. Develop and Update a Member Profile Database

The membership data base continues to be updated at provincial level, with regards to ensuring that CSPR members have up-to-date registration requirements for both the CSPR network and the legal requirements in Zambia.

Operational Objective 2: To strengthen the governance structures, systems and practices of CSPR at all levels by end 2007

4.2 Elections for PPMT Executive Committee

The elections for PPMT Executive Committees were conducted in February 2007 in all the PPMTs. The purpose of the elections was to elect new office bearers and executive committee members in line with the constitution of CSPR.

4.3 Hold Bi Monthly Provincial Programme Management Meetings

A total of twenty nine (29) Provincial Programme Executive Committee meetings were held during the period under review. The purpose of the meetings was to review and plan activities, prepare concept papers and reports.

4.4 Hold Full PPMT meetings

Altogether, fifteen (15) meetings were held during the period under review. The purpose of the meetings was to ratify the concept papers, reports and review the implementation of activities and the work plans.

4.5 Hold Biannual programme review meetings

These meetings were held in July to August 2007. The objective of the meeting was to review activity implementation of the 2007 Action Plan.

4.6 Hold Annual PPMT Action Planning

The Planning meetings were held in November 2007. The meetings were facilitated by staff from Secretariat in Lusaka. The 2007 activities were reviewed and the action Plan for 2008 was developed except for Eastern Province.

4.7 Recruitment of the Provincial Coordinators

The 5 Provincial Coordinators were recruited between February and March 2007 and started work in May 2007. It is anticipated that the presence of the Provincial Coordinators will streamline the operations of PPMTs.

4.8 Orientation of the Provincial Coordinators and the Chairpersons

The orientation for the Provincial Coordinators & Chairpersons was held from 3rd to 4th May 2007 at CSPR offices in Lusaka.

5.0 Research and Policy Analysis

Operational Objective 1: To strengthen the quality of civic input in the formulation and implementation of pro-poor policies and programmes.

The following researches were conducted:

- A research on tourism potential was carried out in Samfya and Nchelenge districts. The findings show that both districts have potential in tourism. Some of the tourist sites identified are: sandy beaches along the shores of lakes Bangweulu and Mweru and Ntumbachushi waterfalls.
- The assessment on the cattle restocking exercise Choma in Southern Province.
- The assessment of the effect of mining on local communities in Solwezi and Kasempa in North-western Province.
- The assessment of the effects of the FNDP's agriculture marketing policies (cotton and tobacco) on small scale farmers by EPPMT.
- The effect of tourism in Liuwa National Park on local people by WPPMT.
- A desk study on the causes of fish Depletion in Luapula Province was carried out.

6.0 Civic Engagement and Advocacy (CEA) Programme

Operational Objectives 1: To enhance civic engagement in pro-poor development processes at local, national and international levels.

Some of the activities are:

- Lobby Communities to Observe fish ban periods and use proper fishing methods in Nchelenge and Samfya districts in Luapula.
- Lobby potential Tourism Investors in Luapula Province to access the Tourism Development Credit Facility.

7.0 Information Management and Networking (IMN) Programme

Some activities implemented include;

7.1 Develop and Broadcast three radio Programmes

Some radio programmes have so far been developed and broadcasted on Community Radio stations.

The aim of the radio programme is to *raise awareness as well as enhance civic participation and holding government accountable in development process*. Public awareness and understanding of the Fifth National Development Plan and the Millennium Development Goals made.

Operational Objective 2: *To improve information flow on CSPR programs and activities among network members and relevant stakeholders*

7.2 Update Mailing List

The Network membership list has continuously been updated.

Most of the planned activities were not carried out in some PPMTs due to a number of reasons. Funds availability became stable almost in June 2007. WPPMT did extremely well by completing almost all their activities followed by SPPMT. NWPPMT went as far as 50% achievement and LPPMT. While EPPMT was affected by the non disbursement of funds following their poor implementation of the assessment on effects of the FNDP's agriculture marketing policies (cotton and tobacco) on small scale farmers.

Recommendations

1. Research activities at provincial level should be closely supervised by secretariat.
2. There is need to develop a clear reporting format for PPMTs.
3. There is need to ensure that PCs attend staff meetings in Lusaka every three months.
4. Supervision of PCs should be clarified as soon as possible.

5.0 Alliances and Networks

CSPR continues to participate in a number_of meetings and fora at both local and international levels to foster partnerships and networks. CSPR members and staff participated in the following meetings

Working Groups and Partnerships

- Civil society coordination working group of the National AIDS Council (NAC)
- Non governmental Organisation Technical Committee on the NGO bill
- OECD civil Society working group on the Paris declaration
- Southern Africa Poverty Network (SARPN)
- Southern African Development Community Council of NGOs – co-hosting of civil society forum.
- Overseas Development Institute (ODI) Civil Society Partnership Programme (CSPP)
- Government Sector Advisory Groups
- Private Sector Development Working Group – Associate
- UN MDG Steering Committee
- European Network of Debt and Development (EURODAD)
- Civil Society Steering committee on the African Peer Review Mechanism (APRM)
- World Bank Annual Spring Meetings
- Global Call to Action Against Poverty Stand up Campaign organised alongside the Civil Society Day
- AFRODAD and Ministry of Finance – co-hosting AID Effectiveness regional meeting

6.0 CSPR Challenges in 2007

(i) Delay in receiving funds

The main challenge that affected implementation of activities during 2007 was the delay in receiving most of the first tranche of expected funds. The major reason was that this was the first year of financing through the combined fund between GTZ and DfID which represents about 60% of the total budget. The challenge arose mainly because only 25% of the total budget was received in the first half year. CSPR estimates that only 27% of activities were carried out in that period. This resulted in delays in implementation of the major activities particularly the research activities which are high cost activities. The PPMT activity implementation was also largely affected by this delay as no commitment could be entered into without receiving the funds. This can be seen as reflected in the slow pace of programme implementation at PPMT levels.

(ii) Staff Changes:

The high staff turnover certainly did cause much concern and worry, the positions have now been filled with the exception of the Provincial Liaison Officer. Some of the compounding factors related to the insecurity about the organisation given the Board situation. In addition staff morale was low. This significantly contributed to slow implementation of activities given

the transitions. It has been recognised and planned that in 2008 much team building would be needed in order to raise productivity and initiative.

(iii) The Nature of CSPR Members organisation and criteria for membership to the Network

This posed a great challenge as it was realised in the course of the year that most of the member organisations were not in good standing with the registration laws of Zambia. The requirements for membership to the Network were weak as they did not require for members to submit proof of submission of annual returns to the Registrar of societies, which is a basis for legal registration. In addition, most members had not met the requirement of payment of membership fees to be considered as legitimate members of the Network. This in essence meant that most members were actually not recognised organisations and thus posed a threat to the network's membership base. This has since been rectified by the Secretariat asking all members to submit proof of registration and proof of payment of membership fees.

(iv) CSPR Constitution

The CSPR Constitution has exhibited glaring weaknesses especially when it comes to issues of membership criteria and requirements. This was also recognised in light of some Board members having been elected to the Board at a time when their organisations were not in good standing with the law. The constitution has since been reviewed to address the identified weaknesses and will be presented to the Annual General Meeting for amendment and adoption.

7.0 Conclusion

The year 2007 saw more civil society and government engagement on varying issues. Government noted that despite the improved economic performance, there was still no significant impact on poverty reduction in the country. This is a message that CSPR has consistently raised in its various engagements with government and other actors.

Most of the challenges were taken into consideration during the planning for 2008 activities. This raised hope that CSPR has picked a leaf and turned the challenges faced this year into opportunities for creating more impact in future programs.

Despite the challenges faced, CSPR implemented most of its activities. In essence CSPR has moved a step further in achieving its objectives and expected results of the Network's Strategic Plan. To this effect, CSPR has *enhanced the skills of civil society* to effectively advocate and participate in the national development processes in the country. Today,

CSPR can boast of having a hand in creating hope for the achievement of the Millennium Development Goals and ultimately poverty reduction through pro-active, persistent, consistent *evidence based advocacy* and *engagement in the various processes* and our strides towards cultivating a sense of ownership through *raising awareness*, mobilisation for demand for accountability, transparency and commitment for pro-poor development. In addition, CSPR has made deliberate moves towards creating and *strengthening alliances* through activities such as the Civil Society Day, engagement in the NGO Bill Process and the organising of the SADC-CNGO Civil Society Forum. With CSPR's contribution, the country is sure to be moving towards a Zambia in which all of its people enjoy all basic needs.

CSPR looks forward to the next year and the usual efficient implementation of its programmes, made possible by the generous support of all the cooperating partners, the Board, engagement of member organisation and motivated staff. Furthermore, CSPR wishes to thank all its Cooperating partners, the Board and its members for the invaluable support rendered in 2007.



8.0 ANNEXES: A. Available Means of Verification by programme (Reports and outputs) for the Period January to June 2007

1 Research and Policy Analysis

- 1 Post Budget Statement
- 2 Study Report on the Effectiveness of Poverty Reduction Budget Support
- 3 Research report on the Alignment of the MTEF to the FNDP
- 4 Inventory of Donor Conditionalities
- 5 Report on the capacity building training in Research Skills conducted for CSPR members

2 Civic Engagement and Advocacy

- 1 Report on the Advocacy Skills training for national and provincial members
- 2 Reports from the (5) provincial Economic literacy seminars
- 3 CSPR submission to the parliamentary Committee on the NGO Bill
- 4 Study report on the Institutionalisation of civil Society participation: issues and options for lobby
- 5 Report on Civil Society Forum on Social protection
- 6 Report on the National Consultation on Civil Society and Aid Effectiveness

3. Information Management and Networking

- 1 CSPR Simplified version of the FNDP document
- 2 April, 2007 Newsletter
- 3 September, 2007 Newsletter
- 4 2007 Press statements
- 5 CDs of Radio Program series on the FNDP
- 6 Report and video of the Annual media interaction session
- 7 Pictures of the mural paintings at Show grounds
- 8 Post Budget Policy Brief
- 9 CSPR Brochures
- 10 Membership list
- 11 Report on the training in Information Management and Networking
- 12 Report of Outreach program
- 13 Report on Civil Society Day
- 14 Pull out on MDGs for civil Society Day
- 15 Simplified FNDP
- 16 Report on launch of FNDP

4. Governance and Institutional Development

- 1 Draft concept note on a Volunteer management Strategy (under development)
- 2 Report of the Annual cooperating partners meeting
- 3 Minutes of Board Meetings (including extra ordinary meetings)
- 4 Minutes of PMT meetings
- 5 Minutes of the Annual Cooperating Partners meeting
- 6 Staff Development Plan
- 7 Draft HIV and AIDS Workplace Policy
- 8 Draft Governance Manual
- 9 Draft Constitution Annual Activity Report for 2007
- 10 Workplan for 2008

4.1 Provincial Programme Management Teams

Eastern Province

- 1 Draft report on the assessment of the effects of the Agriculture marketing polices (cotton and tobacco) on small scale farmers in Chipata and Katete (under revision).
- 2 Report on the annual provincial activity orientation and Bi-annual Kick session held in (February 2007)
- 3 Report on the Mid year review visits
- 4 Minutes of the PPMT executive meetings
- 5 Minutes of the Full PPMT meetings
- 6 PPMT mid year progress report

Southern Province

- 1 Report on the cattle restocking assessment exercise conducted from 18th to 21st June 2007(under revision).
- 2 Report on the annual provincial activity orientation and Bi-annual Kick session held in (February 2007)
- 3 Report on the Mid year review visits
- 4 Minutes of the PPMT executive meetings
- 5 Minutes of the Full PPMT meetings
- 6 PPMT mid year progress report
- 7 Report on the PPMT participation at the PDCC meeting in Livingstone

North-Western Province

- 1 Draft report on the mini mining assessment conducted in Solwezi Kasempa.
- 2 Report on the annual provincial activity orientation and Bi-annual Kick session held in (February 2007)
- 3 Report on the Mid year review visits
- 4 Minutes of the PPMT executive meetings
- 5 Minutes of the Full PPMT meetings
- 6 PPMT mid year progress report

Western Province

- 1 Report on the annual provincial activity orientation and Bi-annual Kick session held in (February 2007)
- 2 Report on the Mid year review visits
- 3 Minutes of the PPMT executive meetings
- 4 Minutes of the Full PPMT meetings
- 5 PPMT mid year progress report
6. Report on the monitoring trip by PLO to the Kuomboka ceremony.

7. Research report on the potential of tourism in the Liuwa Game Park

Luapula Province

- 1 Report on the annual provincial activity orientation and Bi-annual Kick session held in (February 2007)
- 2 Report on the Mid year review visits
- 3 Minutes of the PPMT executive meetings
- 4 Minutes of the Full PPMT meetings
- 5 Report on the depletion of fish
- 6 PPMT mid year progress report

B. Board of Directors and Secretariat Staff

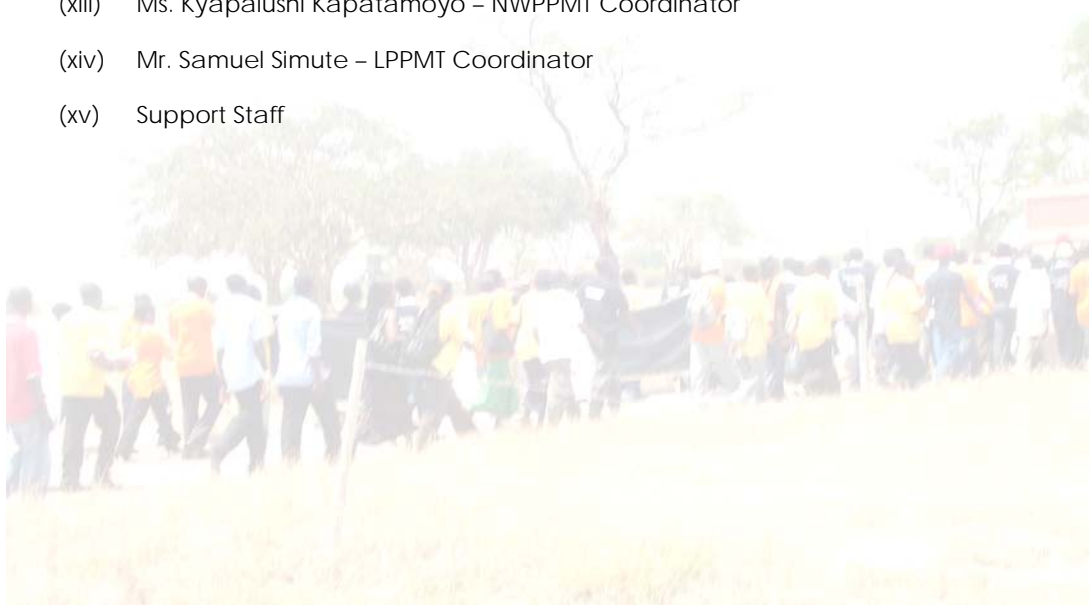
Board of Directors:

- 
- (i) Mr. Robert Kelly Salati - Operation Young Vote (OYV) – Chairperson -currently on suspension
 - (ii) Mr. Muleya Haachinda – National Small Scale and Peasant Farmers Association of Zambia (NSSPFAZ) – Vice Chairperson - currently on suspension
 - (iii) Mr. Muuka Tony Mweemba – National Youth Constitutional Assembly – Acting Chairperson
 - (iv) Mr. Mwangelwa Mbikusita -Lewanika – Jubilee Zambia (Mongu) – Acting Treasurer
 - (v) Ms. Pamela Chisanga – Children in Need Network
 - (vi) Ms. Maria Pwele – Forum for African Women Educationalists in Zambia (FAWEZA)
 - (vii) Ms. Mary Mumba – Non-Governmental Organisations Coordinating Council (NGOCC) – Chipata
 - (viii) Mr. Robert Sibanda – People’s Action Forum (PAF) – Monze

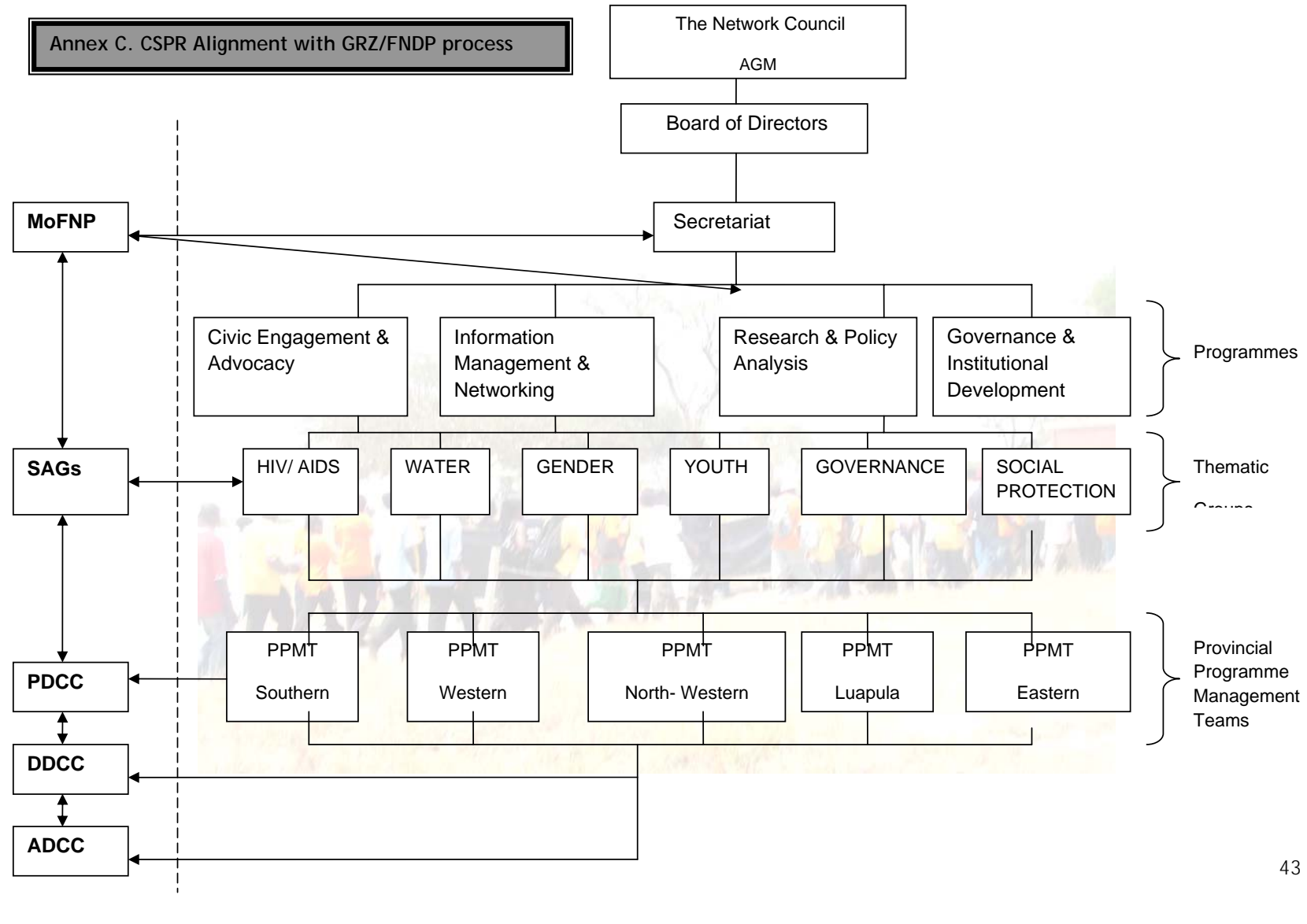
Secretariat Staff

- (i) Mrs. Mulima Kufekisa Akapelwa – Executive Director
- (ii) Mr. Saul Banda – Program Manager
- (iii) Mr. Gilbert Tembo – Finance Manager

- (iv) Ms. Ivy Mutwale – Program Officer, Information Management and Networking
- (v) Ms. Mwila Mulumbi – Program Officer, Research and Policy Analysis
- (vi) Ms. Dorica Nkhoma – Program Officer, Civic Engagement and Advocacy
- (vii) Mr. Makani Mzyece – Program Assistant
- (viii) Mrs. Lucy Zulu Saili – Administration Officer
- (ix) Ms. Helen Mungaila – Secretary
- (x) Mrs. Edna Kumwenda – SPPMT Coordinator
- (xi) Mr. Emmanuel Musonda – EPPMT Coordinator
- (xii) Mr. Kebby Kalima – WPPMT Coordinator
- (xiii) Ms. Kyapalushi Kapatamoyo – NWPPMT Coordinator
- (xiv) Mr. Samuel Simute – LPPMT Coordinator
- (xv) Support Staff



Annex C. CSPR Alignment with GRZ/FNDP process



Annex D. CSPR Network Membership List and Status as at 21st December, 2007, stating eligibility to attend AGM

Deleted:

Membership Status Updated						
National Level	Organisation	Date MoU signed	Membership Fee (receipt Number)	Certificate of registration/ Annual Returns	type of Membership	AGM Eligibility
1	AFRICA NOW		253	61884 company registration	full	eligible
2	ANTI VOTER APATHY (AVAP)	submitted	291	certificate of registration: ORS/ 102/35/1152 Annual returns: 060466	full	eligible
3	CARE INTERNATIONAL				full	not eligible
4	CARITAS (CCJDP)	submitted	265	Church organisation	full	eligible
5	CENTRAL PROVINCE COMMUNITY EMPOWERMENT INITIATIVE (CPCEI)			59720 company registration	Associate	not eligible
6	CHILDREN IN NEED (CHIN)	10th December, 2004	271		full	not eligible
7	CIVIL SERVANTS and ALLIED WORKERS UNION OF ZAMBIA (CSAWUZ)	1st December, 2004	255		full	not eligible
8	COMMON WEALTH FORESTRY ASSOCIATION (CFA)	30th October, 2004	254		full	not eligible
9	COMMUNITY FOR HUMAN DEVELOPMENT (CHD)	12th December, 2004	308	Certificate of registration: 102-35-2154 Annual Returns: 0604650	full	eligible

	10	COMMUNITY FOR PERFORMING ARTS THEATRE ASSOCIATION OF ZAMBIA	25th April, 2007			full	not eligible
	11	DAN CHURCH AID		258		Associate	Eligible but cannot vote
	12	DISABILITY INITIATIVES FOUNDATION (DIF)		269		full	not eligible
	13	DR. FRED MTESA				Honorary	Eligible
	14	ECONOMICS ASSOCIATION OF ZAMBIA (EAZ)	10th November, 2004		Certificate of Registration: ORS/102-35-271 Annual Returns: 0270349	full	not eligible
	15	EVANGELICAL FELLOWSHIP OF ZAMBIA (EFZ)	4th December, 2004	275	? church	full	
	16	FORUM FOR AFRICAN WOMEN EDUCATIONALIST OF ZAMBIA (FAWEZA)	1st December, 2004	272 (HAVE ALSO PAID FOR 2008 receipt number: 285)	Certificate of Registration: 206-15-902-060 Annual Returns: 0604895	full	eligible
	17	FOUNDATION FOR DEMOCRATIC PROCESS (FODEP)		receipt for 2007: 261 receipt for 2008: 293	102-35-384	full	eligible
	18	HELEN SAMATEBELE	15th November, 2006			Honorary	eligible
	19	HIV /AIDS TECHNICAL SUPPORT FOUNDATION (HATSFO)	16th November, 2006	have paid for 2007 and 2008 receipt number: 288	Certificate of Registration: 102-35-3039/ Annual Returns: 0604898	full	eligible

	20	INITIATIVE FOR SUSTAINABLE RURAL LIVELIHOOD (ISRL)	submitted	receipt number for 2007:270 Have paid for 2008 receipt number:286	Certificate of Registration: ORS/102/35/2827 Annual Returns:0845599	full	eligible
	21	JESUIT CENTRE FOR THEOLOGICAL REFLECTION (JCTR)	1st November, 2004	257	Certificate of Registration:102-66-3586	full	eligible
	22	KARA COUNSELLING				full	not eligible
	23	KASOTE SINGOGO	signed	262		Associate	eligible
	24	KEPA ZAMBIA	No longer operating in Zambia				
	25	MTHUNZI FOUNDATION	9th December, 2004			full	not eligible
	26	NATIONAL ASSOCIATION FOR PEASANT AND SMALL SCALE (NAPSSFZ)	10th November, 2004	277	ORS/102/35/465 (have normalised their registration)	full	
	27	NATIONAL YOUTH CONSTITUTIONAL ASSEMBLY (NYCA)	15th October, 2004	259	submitted	full	eligible
	28	NON GOVERNMENTAL ORGANISATION COORDINATING COUNCIL (NGOCC)		267		full	not eligible
	29	ONE WORLD AFRICA	16th November, 2006	273		full	not eligible
	30	OPERATION YOUNG VOTE (OYV)	10th November, 2004	252	Certificate of registration: 206-060 Annual Returns: 0845428	full	eligible
	31	OXFAM GB	12th April, 2005			Associate	not eligible

32	ORGANISATION DEVELOPMENT AND COMMUNITY MANAGEMENT TRUST (ODCMT)	15th November, 2004	287		full	eligible
33	PANOS				full	not eligible
34	PEOPLE'S ACTION FORUM (PAF)			Certificate of registration:102-35-924	full	not eligible
35	PRISONS CARE AND COUNSELLING ASSOCIATION (PRISSCA)	3rd November, 2006			full	not eligible
36	PROF. MANENGA NDULO				Honorary	eligible
37	PROF. VENKATESH SESHAMANI				Honorary	eligible
38	PROGRAMME AGAINST MALNUTRITION (PAM)	23rd October, 2004	260		full	not eligible
39	PROJECT MANAGEMENT ASSOCIATION OF ZAMBIA (PMAZ)	14th November, 2006	130	Certificate of registration: ORS/102/35/3124	full	eligible
40	RUEBEN LIFUKA		has paid for 2007 and 2008 receipt number: 292		Associate	eligible
41	SOUTHERN AFRICAN CENTER FOR CONFLICT RESOLUTION OF DISPUTES (SACCORD)	29th September, 2004	274	Certificate of registration: ORS/102/35/2153	full	eligible
42	STEADFAST ACTION FOUNDATION (SAF)	20th November, 2004	receipt number for 2007:289 receipt number for 2008: 290		full	not eligible
43	WATER AID	15th November, 2004		Signed an MoU with Government	full	not eligible

	44	WOMEN FOR CHANGE (WFC)				full	not eligible
	45	WORLD WIDE FUND FOR NATURE (WWF)	4th May, 2005			full	not eligible
	46	WORLD VISION ZAMBIA		251		full	not eligible
	47	YOUTH MEDIA		256		full	not eligible
	48	ZAMBIA CHAMBER OF COMMERCE AND INDUSTRY (ZACCI)	15th January, 2005			full	not eligible
	49	ZAMBIA ALLIANCE OF WOMEN (ZAW)	23rd November, 2004	264		full	not eligible
	50	ZAMBIA ASSOCIATION FOR RESEARCH AND DEVELOPMENT (ZARD)	4th December, 2004	263	SUBMITTED	full	eligible
	51	ZAMBIA DEAF VISION (ZDF)	submitted	266	They have an understanding with government	full	eligible
	52	ZAMBIA CIVIC EDUCATION ASSOCIATION (ZCEA)	12th December, 2004	279	Certificate of registration: ORS/102/35/805/paid (29th March, 2007)	full	eligible
	53	ZAMBIA EDUCATION AND DEVELOPMENT ADVOCACY ORGANISATION (ZEDAO)				Associate	not eligible
	54	ZAMBIA COUNCIL for SOCIAL DEVELOPMENT (ZCSD)	10th November, 2004			full	not eligible
	55	ZAMBIA EVALUATION ASSOCIATION (ZEA)	12th December, 2004	276		full	not eligible
	56	ZAMBIA LAND ALLIANCE (ZLA)	14th October, 2004			full	not eligible

	57	ZAMBIA NATIONAL ASSOCIATION FOR THE PHYSICALLY HANDICAPPED	9th May, 2005			full	not eligible
	58	ZAMBIA NATIONAL WOMEN'S LOBBY	21st November, 2006		Certificate of registration: ORS/102/35/600	full	not eligible
PROVINCES							
Eastern							
	1	Alangizi National Association of Zambia	21st November, 2004				not eligible
	2	ANTI-VOTER APATHY PROJECT (AVAP)	6th April, 2006	21	SUBMITTED AT NATIONAL LEVEL		eligible
	3	CARITUS (CCJDP)	17th November, 2006	20			eligible
	4	CHARITY of HOPE	1st January, 2006	26			not eligible
		CHIPATA DISTRICT FARMERS ASSOCIATION (CDFA)	21st November, 2005				not eligible
	5	CHURCH of APOSTLES	18th October, 2006	24			not eligible
	6	DISTRICT ORPHANS AND VULNERABLE CHILDREN COORDINATING TEAM (DOVCC)	29th October, 2004				not eligible
	7	DISTRICT WOMEN DEVELOPMENT ASSOCIATION (DWAD) (Lundazi)	7th December, 2004				not eligible
	8	FAMILY LIFE MOVEMENT of ZAMBIA (FLMZ)	22nd March, 2003	19			not eligible
	9	FAGTAZ (Katete)	18 th November, 2004				not eligible

	10	GIRL GUIDE ASSOCIATION OF ZAMBIA	Signed but copy not with secretariat	27			not eligible
	11	LIFE BRIDGE ZAMBIA	22nd November, 2004				not eligible
	12	MENTAL HEALTH ASSOCIATION of ZAMBIA	16th November, 2006	25			not eligible
	13	NATIONAL COUNCIL of CATHOLIC WOMEN-CHIPATA DIOCESE (NCCW)	1st November, 2004	14			not eligible
	14	NATIONAL CULTURAL PEACE WORKER'S TEAM (NCPWT)	15th December, 2004	13			not eligible
	15	NURSES ASSOCIATION of ZAMBIA	11th August, 2007				not eligible
	16	NON-GOVERNMENTAL ORGANISATION COORDINATING COMMITTEE (NGOCC)	1 st November, 2004	17			not eligible
	17	OPERATION YOUNG VOTE (OYV)	26th October, 2004	15	SUBMITTED AT NATIONAL LEVEL		eligible
	18	PLANNED PARENTHOOD ASSOCIATION of ZAMBIA (PPAZ)	16th May, 2005	16			not eligible
	19	ST PAUL'S ANGLICAN CHURCH PARISH	Signed but copy not with secretariat	28			not eligible
	20	WOMEN IN LAW AND DEVELOPMENT IN AFRICA (WILDAF)	15th December, 2004				not eligible
	21	YOUNG MEN CHRISTIAN ASSOCIATION (YMCA)	18th November, 2004	23			not eligible

	22	YOUNG WOMEN CHRISTIAN ASSOCIATION (YWCA)	15th December, 2004				
	23	YOUTH ALIVE	31st December, 2005	22			not eligible
	24	YOUTH DEVELOPMENT FOUNDATION (YDF)	3rd November, 2005	18			not eligible
	Luapula						
	1	AFMZ	Signed but copy not with secretariat	paid			not eligible
	2	BFA	Signed but copy not with secretariat				not eligible
	3	BREAD of LIFE	Signed but copy not with secretariat				not eligible
	4	CARYM	3rd February, 2005	paid			not eligible
	5	CSWUZ	Signed but copy not with secretariat				not eligible
	6	DCCW	14 th February, 2005				not eligible
	7	DDJP	Signed but copy not with secretariat	paid			not eligible
	8	FAWEZA	Signed but copy not with secretariat	paid			not eligible
	9	KMAA	Signed but copy not with secretariat	paid			not eligible
	10	LUFAID	Signed but copy not with secretariat				not eligible

	11	MDFA	Signed but copy not with secretariat				not eligible
	12	NAMU (NGAWILE WOMEN CLUB)	Signed but copy not with secretariat	paid			not eligible
	13	NGOCC	18th November, 2005	paid			not eligible
	14	PLG	Signed but copy not with secretariat	paid			not eligible
	15	PPAZ	Signed but copy not with secretariat	paid			not eligible
	16	RED CROSS SOCIETY	18th December, 2007				not eligible
	17	SACCORD	Signed but copy not with secretariat	paid			not eligible
	18	SWAAZ	14th December, 2004				not eligible
	19	Women Christian Association for the Aged WOCAFAO	15th November, 2004	paid			not eligible
	20	ZNA	2nd December, 2005	paid			not eligible
	21	ZAEPD	8th July, 2005	paid			not eligible
	North Western						
	1	CARITAS (CCJDP)	15th December, 2004	12			eligible
	2	CHAMWAZA MULTIPURPOSE COOPERATION		13			not eligible
	3	CHAMWAZA PERFORMING ARTS	signed but copy not at secretariat	14			not eligible
	4	DISABLED CARE ORGANISATION		21			not eligible

	5	EFZ	signed but copy not at secretariat				not eligible
	6	BETUZ	signed but copy not at secretariat	15			not eligible
	7	GIRL GUIDE ASSOCIATION	signed but copy not at secretariat				not eligible
	8	FAWEZA	signed but copy not at secretariat	16	submitted at national level		eligible
	9	FOVYE		20			not eligible
	10	FODEP	15th December, 2004	23	submitted at national level		not eligible
	11	YMCA	signed but copy not at secretariat	18			not eligible
	12	MUFUMBWE CARING MOTHERS (MUCAMO)		28			not eligible
	13	MEN OF DESTINY	16th November, 2005	19			not eligible
	14	NGOCC	27th November, 2004				not eligible
	15	NGAWILENI WOMEN CLUB (NWC)	18th December, 2007				not eligible
	16	OPERATION YOUNG VOTE	27th October, 2004	17			not eligible
	17	POSITIVE LIVING GROUP	18th December, 2007				not eligible
	18	KILELABALANDA	signed but copy not at secretariat				not eligible
	19	RED CROSS	5th December, 2004				not eligible
	20	SWAAZ KILELABALNDA	2nd December, 2005				
	21	SYAZ		25			not eligible
	22	SU		30			not eligible

	23	SEPA		29			not eligible
	24	MWINILUNGA HIV/AIDS ADVOCACY ORGANISATION	signed but copy not at secretariat	26			not eligible
	25	WOMEN AGLOW	16th November, 2005	31			not eligible
	26	WOMEN CHRISTIAN ASSOCIATION FOR THE AGED AND ORPHANS	18th December, 2007				not eligible
	27	YWCA	signed but copy not at secretariat	22			not eligible
	28	YOUTH ALIVE	signed but copy not at secretariat				not eligible
Southern							
	1	BEYOND SPORT INCORPORATED (BSI)	signed but copy not with secretariat	18			not eligible
	2	CARITAS (CCJDP)	signed but copy not with secretariat	13	church organisation		eligible
	3	CHOMA DISTRICT WOMEN ASSOCIATION (CDWA)	signed but copy not with secretariat	16			not eligible
	4	CONTACT TRUST YOUTH ASSOCIATION (CTYA)	signed but copy not with secretariat	23			not eligible
	5	DEVELOPMENT AID PEACE from PEOPLE to PEOPLE (DAPP)	signed but copy not with secretariat	19			not eligible
	6	FAMILY HEALTH TRUST (FHT)	signed but copy not with secretariat				not eligible
	7	JUBILEE ZAMBIA	signed but copy not with secretariat				not eligible

8	KALOMO DISTRICT WOMEN ASSOCIATION (KDWA)	signed but copy not with secretariat	25	102-47-211	eligible
9	LAW and DEVELOPMENT ASSOCIATION (LADA)	15th December, 2004	14		not eligible
10	LIVINGSTONE YOUTH ALLIANCE (LYA)	signed but copy not with secretariat	24		not eligible
11	LUSHOMO COMMUNITY BASED ORGANISATION (LCBO)	15th December, 2004	12		not eligible
12	MICRO BANKERS TRUST (MBT)	signed but copy not with secretariat			not eligible
13	MONZE DISTRICT WOMEN ASSOCIATION (MDWA)	signed but copy not with secretariat	17		not eligible
14	NATIONAL ORGANISATION for COMMUNITY AGRICULTURE DEVELOPMENT (NOCAD)	15th December, 2004	20		not eligible
15	PEOPLES ACTION FORUM (PAF)	12th December, 2005	15	submitted at National level	eligible
16	POSITIVE ACTION on HUMAN RIGHTS FREEDOM and DEVELOPMENT (PARHD)	signed but copy not with secretariat	22		not eligible
17	PAM (DISTRICT FOOD SECURITY COMMUNITY)	signed but copy not with secretariat			not eligible
18	SOUTHERN PROVINCE WOMEN'S DEVELOPMENT ASSOCIATION (SOPDWA)	15th December, 2004			not eligible
19	YOUTH DEVELOPMENT ORGANISATION (YDO)	15th December, 2004	21		not eligible
20	ZAMBIA RED CROSS	15th December, 2004			not eligible

	11	NATIONAL WOMEN'S LOBBY GROUP (NWLG)	signed but copy not at secretariat				not eligible
	12	PEOPLES PARTICIPATION SERVICE (PPS)	signed but copy not at secretariat	15	submitted		eligible
	13	PLANNED PARENTHOOD ASSOCIATION of ZAMBIA (PPAZ)	10th February, 2006	11			not eligible
	14	PROJECT MANAGEMENT ASSOCIATION of ZAMBIA					not eligible
	15	WESTERN PROVINCE FARMERS ASSOCIATION (WPFA)	signed but copy not at secretariat		36296		not eligible
	16	SACCORD	11th February, 2006	23	submitted at national level		eligible
	17	YOUTH ACTIVIST ORGANISATION (YAO)	signed but copy not at secretariat	11	submitted		eligible
	18	YOUTH and CHILD CARE FOUNDATION	signed but copy not at secretariat	20	102-06-88		eligible
	19	YOUNG MEN CHRISTIAN ASSOCIATION (YMCA)	10th February, 2006	12			not eligible
	20	YOUNG WOMEN CHRISTIAN ASSOCIATION (YWCA)	11th February, 2006	19	102-35-177		eligible
	21	ZAMBIA ALLIANCE of WOMEN (ZAW)	11th February, 2006+				not eligible
		ZNADOW	8th November, 2005				not eligible
	22	ZAMBIA RURAL NEEDS ASSOCIATION (ZRNA)	signed but copy not at secretariat	16	102-26-391 but registered as operating in Kitwe District		?
	23	ZAMBIA NATIONAL WOMENS LOBBY GROUP	signed but copy not at secretariat		102-55-600		not eligible

